



Tanjong Katong Girls' School

20 Dunman Lane, Singapore 439272

Tel : 6344 1593 Fax : 6345 1487 Email : tkgs@moe.edu.sg

FORM FOR UPDATING OF STUDENT'S PARTICULARS

Dear Parent/Guardian,

Please complete this form **only** if there are changes to the student's particulars. This will enable the school to contact you in times of emergency.

PART I : TO BE COMPLETED BY PARENT/ GUARDIAN									
Name of Student :								Class :	
BC/ NRIC/ FIN :									
								Tick ✓ to indicate key contact person for school	
Father's Hp No. :									
Mother's Hp No. :									
Guardian's Hp No.:									
Student's Home No. :									
Father's Email Address :									
Mother's Email Address :									
Guardian's Email Address:									
Student's <u>Official</u> Address :									
PART II : PARENT/ GUARDIAN'S ACKNOWLEDGEMENT									
I certify that the information provided in this form is true and correct.									

Name of Parent/Signature/Date									
PART III : FOR SCHOOL'S OFFICIAL USE									
a) Form received by : _____									
Name/Designation/Signature/Date									
b) School Cockpit Updated by : _____									
Name/Designation/Signature/Date									

*A copy of this request form is available on the School website @ <http://www.tkgs.moe.edu.sg>